BUILDING SERVICES
CUSTODIAL TECHNICIAN
Ref. Code: B-CT-7

VACUUM CARPET, SPOT CLEAN WHERE NEEDED		
Activity	Hazard Identification	Required Precautions
1. Visually inspect area to be cleaned.	1. None.	1. Use gloves and safety goggles.
2. Procure proper equipment.	2. Bumps and bruises, back strain.	2. Use caution; lift with legs.
3. Move chairs and wastebaskets as necessary.	3. Muscle strain, back strain.	3. Use caution, know your limit; use your legs when lifting; be alert and pay attention.
4. Vacuum carpet.	4. Muscle pulls, trips and falls.	4. Use caution, know your limit; do not over stretch; keep electrical cord behind you so you do not trip.
5. Wipe or brush dry matter from carpet.	5. Particles in eyes, hand injury.	5. Wear gloves and goggles.
6. Apply appropriate chemical on spots as needed.	6. Accidental spray or splash on skin or eyes, dermatitis.	6. Wear gloves and goggles.
7. Using clean rags, wipe and blot spot using proper technique.	7. Eye injuries, hand fatigue, blisters, dermatitis, back strain.	7. Wear goggles and gloves; know your limitations; wash hands thoroughly.
8. Replace chairs and wastebaskets as needed.	8. Muscle pulls, back strain.	8. Use caution, know your limitations; lift using legs.